

## Attachment B

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### **DRAFT** **Corporate Database Definitions** **Role Codes and Categories**

#### **Active Role Codes**

<b><i>Adjunct Faculty (ADJ)</i></b>	Those faculty who support USU on a part time or episodic basis (as defined in USU SOM Instruction 1100) <b><i>Note: These individuals that also have a primary role as STAFF or STU will have a check mark(✓) in the adj_app_yn field indicating a dual role.</i></b>
<b><i>Faculty (FAC )</i></b>	Individuals that hold a USU Faculty position
<b><i>Staff</i></b>	Billeted USU military or civilian staff position who provide administrative support
<b><i>Student (STU)</i></b>	Anyone who is taking a formal course of instruction at the university (whether it is for 1 day or 4 years)
<b><i>Sub contractor</i></b>	Includes a person or company that performs work at the university, but is controlled by a third party, not USU
<b><i>Visitor</i></b>	Anyone who is at USU less than one week

#### **Active Role Categories**

<b><i>Administrative (Admin)</i></b>	A type of contractor supporting USU's administrative functions. (e.g. Corbin)
<b><i>Civilian</i></b>	As defined by USU, a federal employee who is not on active military duty, not a contractor and is compensated with government funds.
<b><i>Contractor (CTR)</i></b>	These individuals are Non-HJF, Non-DoD billeted positions at the university.
<b><i>CTR Henry Jackson Foundation</i></b>	Non-DoD funded position, that works on assigned schedule, utilizes government resources and facilities. Largest group of contractors at USU.
<b><i>FACn</i></b>	These persons are non-billeted USU faculty members.
<b><i>Military</i></b>	One who is commissioned or enlisted in the Armed Forces and assigned or attached to USU for duty
<b><i>Non-Military (Non_Mil)</i></b>	A person who applies to the Graduate school, but is not in the military.
<b><i>STUn</i></b>	Non-USU Student
<b><i>Temp</i></b>	Anyone working at the university up to 6 months and is compensated
<b><i>Visitor</i></b>	Anyone who is at USU less than one week
<b><i>Volunteer</i></b>	Anyone who comes to work on assigned schedule and is <b>NOT</b> compensated

## CATEGORY DESCRIPTION

<i>Administrative (Admin)</i>	<b>Corbin</b>
<i>Building Maintenance</i>	HVAC
<i>Guard</i>	A1 Guard Service;
<i>International Students</i>	International students attending USU for a formal course of instruction or research and are processed through MILPO or GEO.
<i>Janitor</i>	MAKRO; person performing housekeeping functions for USU
<i>Non-Administrative (Non-Admin)</i>	A type of contractor supporting USU's non-administrative functions. (e.g. Researchers, Teachers)
<i>Technician</i>	Telephone Company

### Inactive Role Codes

<i>Alumni (ALUM)</i>	Those students that have matriculated/graduated from the School of Medicine (SOM), Graduate School of Nursing, or Graduate Education program.
<i>Applicant (APP)</i>	Anyone who applies to the School of Medicine (SOM), Graduate School of Nursing, or any of the Graduate Education programs.

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Billeted = USU position